

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 17, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

Member Burns announced that Member El-Hajj would be arriving a little late to the meeting.

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Hailey Stolinski, fifth grade student at Carlton Oaks, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Andrea Freedman Memorial Art Scholarship Spotlight

Superintendent Baranski shared Andrea Freedman was a beloved third- and fourth-grade teacher at Carlton Oaks School for 37 years; and shared Ms. Freedman's love of the arts. She explained that when Ms. Freedman passed away in 2014, her friends and family created a memorial scholarship in her name. Superintendent Baranski mentioned Amy Weiner, the scholarship fund administrator, and some of the scholarship recipients were present to highlight Ms. Freedman's art legacy.

Ms. Weiner mentioned the Andrea Freedman Memorial Art Scholarship partnered with a local art school and is offering annual scholarships for students in grades 3-8. She shared that, to date, 12 scholarships have been awarded. Ms. Weiner explained the students apply for the scholarship by answering some questions and provide samples of their art. She mentioned a possible assembly presentation would take place in November; and the application process would be reopened in December or January for the next class.

Past scholarship recipients, Audrey Peterson and Kylie Stolinski, discussed their love of art and shared a piece of their artwork. Ms. Weiner mentioned their desire to offer the scholarship program to students District-wide and asked for the Board's support to drive the program. The Board presented the Andrea Freedman Memorial Art Scholarship Foundation with a certificate of appreciation. Member Burns mentioned he recalled going into Ms. Freedman's classroom and admiring the Van Gogh artwork displayed throughout the class.

3. Butterfly Project Spotlight

Superintendent Baranski shared The Butterfly Project was co-founded in 2006 by educator Jan Landau and artist Cheryl Rattner Price. The project's mission is a call to action through the arts, using the lessons of the Holocaust to educate about the dangers of hatred and bigotry through the painting of ceramic butterflies. Superintendent Baranski welcomed and introduced Sonia Fox-Ohlbaum, a retired third grade teacher from Carlton Oaks School. She shared Mrs. Fox-Ohlbaum joined the project as an educator in 2014 and has delivered classroom lessons to nearly 600 students in Santee School District over the past three years.

Mrs. Fox-Ohlbaum provided the Board of Education with a short presentation on the implementation of the Butterfly Project in Santee School District. She explained the goal of the project is to have painted 1.5 million butterflies; each butterfly painted represents a child that perished in the Holocaust. Mrs. Fox-Ohlbaum shared the butterflies will be displayed in schools, churches synagogues, and mosques. She expressed her gratitude towards Cameron Williams, a junior high teacher at Carlton Oaks School, for opening his classroom for this project. Mr. Williams introduced, Amy Manahan, a former student in his class. Ms. Manahan shared the importance of the Butterfly project and the great learning experience for students. Mr. Williams mentioned that the majority of the eighth grade classes read the *Diary of Anne Frank* and students are able to relate to the story when the Butterfly project is introduced in the classroom. Mr. Williams mentioned he is working with Carlton Oaks administration to display the butterflies in their butterfly garden.

President Levens-Craig expressed her gratitude and shared this project is very meaningful to her as she lost some of her family during the Holocaust. Superintendent Baranski expressed her gratitude and shared President Levens-Craig had a certificate of appreciation for their work.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda.

Chris Stanley, teacher at Carlton Hills, shared he was speaking on behalf of the teachers' association. He mentioned test scores were a topic of discussion at the previous meeting; and shared student test scores are a small depiction of student achievement. Mr. Stanley expressed his appreciation to the Board for the addition of counselors but shared his disappointment in learning the Local Control Accountability Plan (LCAP) had been modified to show the District's class averages to be Transitional Kindergarten through 8th grade; not Kindergarten through 8th grade. Mr. Stanley shared this was an immoral decision that affects student learning; and invited the Board to call him to share the Association's perspective in relation to class size.

Melanie Hirahara, teacher, mentioned she felt compelled to speak after listening to the Board's disappointment on the District's test scores. She shared that she agreed with the Board's comments that Santee School District students are just as capable of scoring high on tests as other districts. Ms. Hirahara shared she did not agree that lower test scores were attributed to teacher expectations; as she (and her colleagues) have always had high student expectations. She provided a comparison of class size and combination classes with Poway and Encinitas districts; and shared learning that Santee School District has larger student to teacher ratio in the classrooms and more students in combination classes.

Ms. Hirahara mentioned lower class sizes could be attributed to higher test scores in the other districts. She asked the Board to focus on reducing class size, instead of increasing the District's reserve.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of Consultants and General Service Providers
- 2.7. Acceptance of Annual and Five-Year Developer Fee Report
- 2.8. Approval/Ratification of Agreement with G. Wayne Oetken & Associates for Consulting Services Related to New Residential Developments
- 2.9. Approval of Agreement with Decision Insite for Student Trip Manager Module
- 2.10. Approval of Agreement with Webb-Cleff Architecture & Engineering for Architecture and Design Services for Cajon Park School Modular Classroom Addition
- 2.11. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.12. Authorization to Sell/Dispose of Surplus Items
- 3.1. Adoption of Resolution #1718-11 Designating Personnel as Licensing Representatives for State Preschool
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Psycho-Educational Assessments
- 4.1. Personnel, Regular
- 4.2. Adoption of Proclamation Endorsing the Great American Smokeout on November 16, 2017
- 4.3. Approval to Increase Work Hours for Identified Classified Non-Management Position
- 4.4. Adoption of Resolution No. 1718-12 to Eliminate a Vacant Classified Non-Management Position
- 4.5. Approval of Short Term Position
- 4.6. Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263
- 4.7. Acceptance of Report on Certificated Credentials and Assignments

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Board Legislative Goals for 2018

Superintendent Baranski presented the proposed draft of Legislative Goals for 2018 for Board consideration. She shared Executive Council had reviewed and discussed the goals from 2017, and some minor language changes were being presented. Member Ryan, the Board's legislative representative, lead the discussion. Upon review and discussion, the Board asked Superintendent Baranski to make minor adjustments to the proposed goals.

1.2. Approval of Agreement with Peachjar for Distribution of Advertising Material

Superintendent Baranski shared the use of Peachjar was being presented for their approval. She explained Peachjar would allow the District to digitize communication. Superintendent Baranski

shared the school sites use SchoolMessenger for parent communication; and Peachjar would enhance this process by sending all flyers electronically. She mentioned this would eliminate the need for office staff to sort and/or count the flyers; eliminate the need for teachers to distribute the flyers in class; and minimize duplication costs. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. GPS and Child Alert and Tracking System for School Busses

Mr. Christensen mentioned the District has been exploring the possibility of using a GPS monitoring and student tracking system for the busses over the last several years. He shared several events have transpired recently that have increased the urgency for and importance of implementing a system of this manner. Mr. Christensen explained SB 1072, known as the Paul Lee School Bus Safety Law, was passed by the Legislature and signed by the Governor in 2016 in response to the tragic death of a student left unattended on a school bus. This law requires every school bus to be equipped with a Child Safety Alert System by the beginning of the 2018-19 school year.

Mr. Christensen mentioned that several weeks ago, one of the District busses at Pepper Drive, was involved in a minor accident with students on board. Although no one was hurt, the law requires that anytime there is an accident with students on board, no matter how minor, the California Highway Patrol (CHP) must come to the site and investigate; and ask for a passenger manifest. Because the District does not have a computerized program, the list had to be created from scratch; elongating the wait time of students to be released by the CHP officer. He explained providing a passenger manifest would be much quicker if we had a system that tracked students when they boarded and disembarked. He explained Zonar is a system that would address the aforementioned issues as well as provide GPS tracking of busses, automate the documentation process for pre- and post- trip inspections, and allow better communication with the bus driver. Zonar is used by numerous school districts in California, including Poway and Cajon Valley in San Diego County.

Charles Myers, Director of Transportation, shared the Zonar system includes a ground tracking control, which allows tracking of a busses speed, idling, and location; and has the capability for the addition of cameras in the future. He explained the program can be used for pre- and post-trip inspections; which replaces the current paper check out process. Mr. Myers explained Zonar also satisfies regulations pertaining to tracking maximum consecutive drive time and required break period between drive times. He mentioned the system contains student ridership verification; where radio frequency identification cards (RDIF) will provide an electronic manifest of passengers and real-time loading and unloading information for each student. Mr. Myers explained the system is controlled via an iPad. This allows for text messaging capabilities to drivers with road condition information (i.e., traffic, accidents, etc.). The iPad is used in conjunction with the student bus pass to check passengers on/off the bus. If the student forgets their pass, the driver can manually add them to the manifest via the iPad. Mr. Christensen explained the system would be installed on 17 busses and the District has the option to purchase the system (\$42,478.03) or lease the equipment for three years (\$42,559.13). He shared the lease option included maintenance and upgrade of the equipment for the length of the lease.

Member Burns inquired why the item was being presented for informational purposes and not action. Mr. Christensen shared he wanted to provide the Board with an opportunity to learn about the system and ask questions before making a decision; and clarified there was no reason to wait until the next meeting to take action. Member Burns moved approval for the lease of Zonar, the GPS and child alert and tracking system for school busses.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

2.2. Changes to Accounting for Other Post-Employment Benefits (OPEB)

Mr. Christensen shared the item was being presented for information purposes only and no action was required. He explained that in June 2004, the Governmental Accounting Standards Board (GASB) issued statement No. 45 requiring public agencies to include liability data associated with Other Post-Employment Benefits (OPEB) on their financial statements. In June 2017, GASB issued Statement No. 75, which amends the provisions of GASB 45. The requirements of GASB 75 are operative for financial statements pertaining to fiscal years after June 15, 2017. He explained the new requirements would change the reporting of OPEB in District's 2017-18 Audit Report, which will be issued on or before December 15, 2018. Mr. Christensen shared background on GASB Statement No.45; the history of Actuarial Valuation Result; changes to GASB Statement No. 75; Financial Statement of Impact for GASB 75, and OPEB funding options.

Human Resource/Pupil Services

3.1. Acceptance of 2016-2017 School Program Services Year End Report

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, mentioned he was presenting the 2016-17 School Program Services Year End report for the Board's acceptance. Mr. Larson asked the Board to reference page seven of the report, Transitional Second Language Program that showed the Districtwide English Learners/Fluent English Proficient (FEP) counts. The report showed the District serving 606 English Learners. Page eight of the report showed 999 students received special education services; 237 students in mild/moderate special day classes; 85 in mild/severe special day classes; 435 students received resource specialist instruction; 232 received speech and language instruction, of which 10 were deaf and hard of hearing/hard of hearing with speech. He referenced page 10, Interdistrict Attendance Permits Leaving Santee 2016-17. The report showed there were 319 students leaving Santee School District and the reasoning; and 1,282 students on Interdistrict Attendance Permits entering the District. Mr. Larson noted Lakeside and La Mesa Spring Valley districts do not require continuing students to complete a yearly renewal of transfer; and that the net difference of students entering the District in comparison to leaving was 804 students. Member Ryan asked if the data on students leaving the District was available for junior high only. Mr. Larson mentioned the breakdown could be added to a future report. Member El-Hajj referenced page 11, Intradistrict Attendance Permits (between schools in Santee) and noted Pepper Drive had 309 students leaving and 56 students entering. Mr. Larson noted that if the 309 students had stayed, the school would be limited on the number of students that could enter. President Levens-Craig referenced page 12, Independent Study Contracts. She inquired if 91% of total credit days was an adequate return average. Mr. Larson noted that some schools are better at collecting data than others. Member Burns noted the increase in suspension/expulsion data on page 18. Mr. Larson explained he was checking to see if this was a reporting error and/or the reason for the increase. Page 16 of the report, showed discipline comparisons from 2015-16 to 2016-17. Mr. Larson noted that there were 490 total days of suspension amongst 225 students. Member Ryan moved for acceptance.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Member Ryan asked for a point of personal privilege. She explained that she was going to pull Consent Item 2.8. Approval/Ratification of Agreement with G. Wayne Oetken & Associates for Consulting Services Related to New Residential Development for discussion; but was dealing with a family emergency and did not. Member Ryan shared she was not asking that the Board go back and change votes. She mentioned she did not recall the District contracting elsewhere for this type of service; and explained she was concerned that the agreement was open-ended at a rate of \$150 an hour. Superintendent Baranski shared Administration had discussed establishing a threshold of up to \$10,000; and that Mr. Christensen, although capable, felt that Mr. Oetken's years of expertise in this area would be beneficial to the District for a project of this magnitude. Member Ryan clarified that the Board needed to discuss and set parameters. She mentioned she felt more comfortable if someone was advising Mr. Christensen versus someone else doing the negotiating on behalf of the District. Upon discussion, Superintendent Baranski mentioned the threshold for Mr. Oetken's agreement would be \$5,000 and would keep the Board informed on progress.

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 6161.1 and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials

Revised Board Policy (BP) and Administrative Regulation (AR) 6161.1, Selection and Evaluation of Instructional Materials was presented for a first reading. BP and AR 6161.1 will return to the next meeting for a second reading and request for approval.

1.2. Second Reading: Revised Board Policy 6145, Extracurricular and Cocurricular Activities

Revised Board Policy and Administrative Regulation 6145, Extracurricular and Cocurricular Activities, was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski reminded the Board of upcoming events. Member Burns asked to receive legal expenses for the year's first trimester. Member Fox asked for a breakdown of reasons the junior high students are leaving the District.

President Levens-Craig expressed her gratitude to the Board for conducting business while out she was out of the Country; and inquired on the Board's attendance to the CSBA Roadshow: Investing in Education, Empowering Local Communities workshop on Monday, October 23 at the County Office of Education. Member Burns mentioned he would be attending the Foundation meeting. Members Ryan, El-Hajj, and Fox confirmed they would be attending.

H. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

- 1. Consideration of Student Matter** (Ed. Codes § 35146, 48912, 48918)
- 2. Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
- 3. Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
- 4. Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:59 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:35 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of October 17, 2017 was adjourned at 10:35 p.m.



Ken Fox, Clerk



Kristin Baranski, Secretary